

Otley Community Council
Grant Round 2010/11 Application Form

Please answer every question

Name of Organisation

Address

Telephone contact details

E-mail address (if possible)

What are the Aims of the Organisation?

Why do you want the money?

What is the Community Benefit of your project?

What is the full cost of the project?

How much of the cost have you got?

How much money are you requesting from Otley Community Council?

If there is still a shortfall how do you intend to address this?

Is your Organisation in a start up situation Yes/No?

If no then we require the following information:-

- 1. A copy of your Constitution.**
- 2. A copy of your most recent accounts or financial statement.**
- 3. Names of all officers.**

In addition to this Application Form each application may be supported by one sheet of typed A4 paper. The font should be no less than 12 point.

The Grant Application Form should be sent to:

**The Secretary
Otley Community Council
C/O Otley Town Partnership Office
The Courthouse
Courthouse Street
Otley
LS21 3AN**

Notes

- 1. Receipts for Grants awarded to be sent to the Secretary OCC.**
- 2. Grants should be spent within 6 months of receipt.**
- 3. We may wish to discuss your Grant Application with you when considering awards.**
- 4. A condition of receiving a Grant is that your Organisation agrees to OCC publicising your project if it so desires.**